

CITY OF NILES

REGULAR COUNCIL MEETING

Monday, February 23, 2015, 6:00 p.m.

The meeting was called to order by Mayor Michael McCauslin in the City Council Chambers, 1345 East Main Street, at 6:00 p.m. The Pledge of Allegiance was led by Mayor Michael McCauslin.

PRESENT: Gretchen Bertschy (6:18), Georgia Boggs (6:05), Scott Clark Robert Durm David Mann, Tim Skalla, Daniel VandenHeede, William Weimer, Mayor Michael McCauslin

ABSENT: None

STAFF: Casperson, Dunlap, Huff, Lamb, Millin, Ray, Wise

MEDIA: Niles Daily Star

AUDIENCE: 15

CITIZEN PARTICIPATION: None

CONSENT AGENDA:

1. Approval of the Minutes of February 9, 2015.
2. Approval of the Bills.
3. Consideration of approving a request from the Utilities Department to authorize payment in the amount of \$2,741.53 to Wolverine Electrical Contracting, Inc. of Niles for electrical improvement services at City Hall.
4. Consideration of accepting the quote of \$3,391.57 from Advanced Solutions, Inc. of South Bend, IN for the purchase of Autodesk Software license, renewals and upgrade for AutoCAD software for use by the Utilities Department.

REMOVED

- ~~5. Consideration of accepting the proposal of \$5,700.00 from Heartwood Quality Woodworking of Niles to provide labor for the addition of a ground floor conference room at City Hall.~~

Council Member Weimer moved, **Council Member Mann** seconded, **MOTION CARRIED**, to approve Items 1-4 as submitted.

ROLL CALL: AYES: Clark, Durm, Mann, Skalla, VandenHeede, Weimer

NAY: None **ABSENT:** Boggs, Bertschy **ABSTAIN:** None

CITY ADMINISTRATOR'S REPORT:

Introduction of Items for Discussion

Items for Council Action

5. Consideration of accepting the proposal of \$5,700.00 from Heartwood Quality Woodworking of Niles to provide labor for the addition of a ground floor conference room at City Hall.

Council Member Mann moved, **Council Member Weimer** seconded, **MOTION DENIED**, to accept the proposal of \$5,700.00 from Heartwood Quality Woodworking of Niles to provide labor for the addition of a ground floor conference room at City Hall. Councilmember Scott Clark stated that he was not opposed to the idea but, the funds could be put to better use at this time.

ROLL CALL: AYES: Durm, Weimer

NAY: Boggs, VandenHeede, Mann, Clark, Skalla **ABSENT:** Bertschy **ABSTAIN:** None

6. Consideration of approving Easement Rehabilitation Agreements with west side property owners to facilitate sewer system collection repairs and consideration of authorizing the mayor to sign the agreements.

Council Member Weimer moved, **Council Member Mann** seconded, **MOTION CARRIED**, to approve Easement Rehabilitation Agreements with west side property owners to facilitate sewer system collection repairs and consideration of authorizing the mayor to sign the agreements.

ROLL CALL: **AYES:** Boggs, Clark, Durm, Mann, Skalla, VandenHeede, Weimer
NAY: None **ABSENT:** Bertschy **ABSTAIN:** None

7. Consideration of approving agreements with Utility Financial Solutions, LLC of Leland, MI for the preparation of financial projections and rate designs for the Utilities Department's Water, Electric and Wastewater Divisions at a cost of \$15,000.00 and consideration of authorizing the mayor to sign the agreements.

Council Member Weimer moved, **Council Member Mann** seconded, **MOTION CARRIED**, to approve agreements with Utility Financial Solutions, LLC of Leland, MI for the preparation of financial projections and rate designs for the Utilities Department's Water, Electric and Wastewater Divisions at a cost of \$15,000.00 and consideration of authorizing the mayor to sign the agreements.

ROLL CALL: **AYES:** Boggs, Clark, Durm, Mann, Skalla, VandenHeede, Weimer
NAY: None **ABSENT:** Bertschy **ABSTAIN:** None

8. Consideration of approving entering into a Funding Agreement with Kinexus of Benton Harbor, MI to provide services and project administration activities eligible under the Title 1 Housing and Community Development Act of 1974, as amended and consideration of authorizing the mayor and the city clerk to sign the agreement.

Council Member Weimer moved, **Council Member Durm** seconded, **MOTION CARRIED**, to approve entering into a Funding Agreement with Kinexus of Benton Harbor, MI to provide services and project administration activities eligible under the Title 1 Housing and Community Development Act of 1974, as amended and consideration of authorizing the mayor and the city clerk to sign the agreement.

ROLL CALL: **AYES:** Boggs, Clark, Durm, Mann, Skalla, VandenHeede, Weimer
NAY: None **ABSENT:** Bertschy **ABSTAIN:** None

9. Consideration of approving entering into a 5-year Software Maintenance Agreement with New World Systems of Troy, MI at a cost of \$14,580.00.00 for the first year, with an increase for each subsequent year that will make the final year's payment \$17,720.00 and consideration of authorizing the Police Chief to sign the agreement.

Council Member Weimer moved, **Council Member Mann** seconded, **MOTION CARRIED**, to approve entering into a 5-year Software Maintenance Agreement with New World Systems of Troy, MI at a cost of \$14,580.00.00 for the first year, with an increase for each subsequent year that will make the final year's payment \$17,720.00 and consideration of authorizing the Police Chief to sign the agreement.

ROLL CALL: **AYES:** Bertschy, Boggs, Clark, Durm, Mann, Skalla, VandenHeede, Weimer
NAY: None **ABSENT:** None **ABSTAIN:** None

10. Consideration of accepting the bid of \$83,000.00 plus \$58 per linear foot for any unanticipated additional work, from Corby Energy Services, Inc. of Belleville, MI for the 2015 phase of the sewer collection system improvements and consideration of authorizing the mayor to sign the contract.

Council Member Mann moved, **Council Member Weimer** seconded, **MOTION CARRIED**, to accept the bid of \$83,000.00 plus \$58 per linear foot for any unanticipated additional work, from Corby Energy Services, Inc. of Belleville, MI for the 2015 phase of the sewer collection system improvements and consideration of authorizing the mayor to sign the contract.

ROLL CALL: **AYES:** Bertschy, Boggs, Clark, Durm, Mann, Skalla, VandenHeede, Weimer
NAY: None **ABSENT:** None **ABSTAIN:** None

10A. Consideration of approving the use of the Revolving Loan Fund for a loan in the amount of \$10,000 for the Greater Four Flags Area Chamber of Commerce located at 321 E. Main Street, Niles, MI.

Council Member Mann moved, **Council Member Weimer** seconded, **MOTION CARRIED**, to approve the use of the Revolving Loan Fund for a loan in the amount of \$10,000 for the Greater Four Flags Area Chamber of Commerce located at 321 E. Main Street, Niles, MI.

ROLL CALL: **AYES:** Bertschy, Boggs, Clark, Durm, Mann, Skalla, VandenHeede, Weimer
NAY: None **ABSENT:** None **ABSTAIN:** None

APPOINTMENT TO BOARDS:

11. Consideration of approving the appointment of Lanre Ajayi to a new three-year term on the Planning Commission, effective immediately and expiring on December 31, 2017.

Council Member Durm moved, **Council Member Clark** seconded, **MOTION CARRIED**, to approve the appointment of Lanre Ajayi to a new three-year term on the Planning Commission, effective immediately and expiring on December 31, 2017. AYES: 8 NAYS: 0.

12. Consideration of approving the appointment of Robert Detweiler to the Historic District Commission to complete the three-year term of former member Isidro Montesso, effective immediately and expiring on December 31, 2016.

Council Member Mann moved, **Council Member Weimer** seconded, **MOTION CARRIED**, to approve the appointment of Robert Detweiler to the Historic District Commission to complete the three-year term of former member Isidro Montesso, effective immediately and expiring on December 31, 2016. AYES: 8 NAYS: 0.

CITY ATTORNEY'S REPORT: None

COUNCIL MEMBER'S REPORT:

MAYOR'S REPORT: Knights of Columbus request to sell Tootsie Rolls for their Annual Tootsie Roll Fund Raiser.

Council Member Clark moved, **Council Member Mann** supported, **MOTION CARRIED**, to grant the Knights of Columbus permission to sell Tootsie Rolls during their Annual Tootsie Roll Fund Raiser from March 26-28.

Congratulation to the Niles Wrestling Team for their third straight regional championship.

ADJOURNMENT: Weimer moved to adjourn at 6:31pm.

Linda Casperson, Niles City Clerk

Date Approved