

CITY OF NILES
REGULAR CITY COUNCIL MEETING
MONDAY, OCTOBER 12, 2015, 6:00PM

The meeting was called to order by Mayor Michael McCauslin in the City Council Chambers, 1345 East Main Street, at 6:00 p.m. The Pledge of Allegiance was led by Mayor Michael McCauslin.

PRESENT: Gretchen Bertschy, Georgia Boggs Scott Clark, Robert Durm, David Mann, Tim Skalla, William Weimer, Mayor Michael McCauslin

ABSENT: Daniel VandenHeede

STAFF: Casperson, Dunlap, Huff, Jackson, Lamb, Millin, Ray, Wise, Phillips

AUDIENCE: 15

CITIZEN PARTICIPATION:

Sanya Phillips, Niles Housing Commission Board Member, thanked the local fire departments that quickly responded and contained the fire at Niles Housing, 251 Cass Street.

Jan Personette also thanked the fire departments. She then thanked the Department of Public Works for the repairs and paving of city streets.

PRESENTATION:

CONSENT AGENDA:

1. Approval of the Minutes of September 28, 2015.
2. Approval of the Bills.
3. Consideration of approving a request from the Niles Main Street/DDA and downtown merchants to sponsor the 16th Annual Downtown Safe Trick or Treat event on Saturday, October 24, 2015 from 4:00 pm to 5:00 pm and consideration of approving additional traffic control assistance.

REMOVED

- ~~4. Consideration of accepting the quote of \$4,472.18 from Best One Tire of South Bend, IN for the purchase of 28 replacement tires for small buses and 6 Firestone FD690 Plus tires for a medium duty bus for Niles Dial A Ride Transportation System.~~
5. Consideration of accepting the quote of \$4,800.00 from Quality Paving Company of Coloma, MI to complete the rear drive and parking lot improvement projects at the DART facility with all costs covered by a 2012 FTA/MDOT grant.
6. Consideration of accepting the quote of \$7,595.00 from Solomon Corporation of Solomon, KS for the purchase of one (1) 500kVA reconditioned Pad Mounted Transformer for use by the Electric Division.
7. Consideration of accepting the quote of \$8,666.82 from Power Line Supply of Reed City, MI for the purchase of three (3) Hubbell GOAB Tie Switches for use by the Electric Division.

CORRECTION

8. Consideration of accepting the single-source purchase of 120 ERT Encoders from United Systems of Benton, KY at a cost of \$9,750.00 for use by the ~~Electric Division~~ Water Division.
9. Consideration of accepting the bid of \$16,560.00 from Brown Wood Preserving Company of Pensacola, FL for the purchase of various sizes of electric utility poles for use by the Electric Division.
10. Consideration of accepting the quote of \$20,028.00 for the purchase of digital patrol car camera systems and additional equipment from Watch Guard Video of Allen TX for use by the Police Department.
11. Consideration of approving the payment of PlacePlans grant match funds in the amount of \$25,000.00 to the Michigan Municipal

League for a total \$100,000.00 grant for a study of the future economic development of key city-owned properties.

- 11a. Consideration of approving a request to schedule a public hearing at 5:55 pm on October 28, 2015 to receive public input regarding the CDBG Sub-recipient Funding Agreement with Kinexus.

Council Member Mann requested that Item 4 be removed from the Consent Agreement for further discussion.

Council Member Weimer moved, **Council Member Mann** seconded, **MOTION CARRIED**, to approve Items 1-3 and 5-11a as submitted.

ROLL CALL: **AYES:** Bertschy, Boggs, Clark, Durm, Mann, Skalla, Weimer

NAY: None **ABSENT:** VandenHeede **ABSTAIN:** None

ADMINISTRATOR'S REPORT:

Introduction of Items for Discussion

Items for Council Action

4. Consideration of accepting the quote of \$4,472.18 from Best One Tire of South Bend, IN for the purchase of 28 replacement tires for small buses and 6 Firestone FD690 Plus tires for a medium duty bus for Niles Dial A Ride Transportation System.

Council Member Clark questioned why Zolman Tires of Niles, Michigan wasn't being considered since the quoted amount was the same and the city has done business with Zolman Tires in the past.

Council Member Clark moved, **Council Member Skalla** seconded, **MOTION CARRIED**, to accept the quote of \$4,472.18 from **Zolman Tire** of Niles, MI for the purchase of 28 replacement tires for small buses and 6 Firestone FD690 Plus tires for a medium duty bus for Niles Dial A Ride Transportation System.

ROLL CALL: **AYES:** Bertschy, Boggs, Clark, Durm, Mann, Skalla, Weimer

NAY: None **ABSENT:** VandenHeede **ABSTAIN:** None

12. Consideration of entering into an agreement with Kinexus of Benton Harbor, MI to initiate a Target Market Analysis of redevelopment opportunities for the City of Niles and consideration of authorizing the City Administrator to sign the agreement.

Council Member Mann moved, **Council Member Weimer** seconded, **MOTION CARRIED**, to enter into an agreement with Kinexus of Benton Harbor, MI to initiate a Target Market Analysis of redevelopment opportunities for the City of Niles and consideration of authorizing the City Administrator to sign the agreement.

ROLL CALL: **AYES:** Bertschy, Boggs, Clark, Durm, Mann, Skalla, Weimer

NAY: None **ABSENT:** VandenHeede **ABSTAIN:** None

13. Consideration of approving a request to amend the RAS (Return Activated Sludge) System contract with Donohue and Associates of South Bend, IN in order to include the scum pumps and lab at the Wastewater Treatment Plant in the RAS upgrade and consideration of authorizing the mayor to sign the amendment to the contract.

Council Member Weimer moved, **Council Member Mann** seconded, **MOTION CARRIED**, to approve a request to amend the RAS (Return Activated Sludge) System contract with Donohue and Associates of South Bend, IN in order to include the scum pumps and lab at the Wastewater Treatment Plant in the RAS upgrade and consideration of authorizing the mayor to sign the amendment to the contract.

ROLL CALL: **AYES:** Bertschy, Boggs, Clark, Durm, Mann, Skalla, Weimer

NAY: None **ABSENT:** VandenHeede **ABSTAIN:** None

14. Consideration of approving entering into a Community Development Block Grant Sub-recipient Agreement with the Niles Buchanan YMCA to provide activity funding for 180 Summer My Way youth during the 2015-2016 funding period and consideration of authorizing the mayor to sign the agreement.

Council Member Skalla moved, **Council Member Bertschy** seconded, **MOTION CARRIED**, to approve entering into a Community Development Block Grant Sub-recipient Agreement with the Niles Buchanan YMCA to provide activity funding for 180 Summer My Way youth during the 2015-2016 funding period and consideration of authorizing the mayor to sign the agreement.

ROLL CALL: **AYES:** Bertschy, Boggs, Clark, Durm, Mann, Skalla, Weimer

NAY: None **ABSENT:** VandenHeede **ABSTAIN:** None

15. Consideration of approving a deviation from the City's Purchasing Policy in order to accept the updated quote of \$46,750.00 from H&G Services of South Bend, IN for replacement of a steam boiler at the Wastewater Treatment Plant and consideration of authorizing the mayor to sign the quote. City Administrator Huff explained that an updated quote was necessary because equipment was left out of the previous quote. The updated quote is still lower than the next lowest quote. H&G Services also agreed to remove the \$350 shipping charge.

Council Member Mann moved, Council Member Weimer seconded, **MOTION CARRIED**, to approve a deviation from the City's Purchasing Policy in order to accept the updated quote of \$46,750.00 from H&G Services of South Bend, IN for replacement of a steam boiler at the Wastewater Treatment Plant and consideration of authorizing the mayor to sign the quote.

ROLL CALL: **AYES:** Bertschy, Boggs, Clark, Durm, Mann, Skalla, Weimer

NAY: None **ABSENT:** VandenHeede **ABSTAIN:** None

APPOINTMENT TO BOARDS: None

CITY ATTORNEY'S REPORT: None

COUNCIL MEMBER'S REPORT:

Council Member Bertschy asked when leaf pick-up would begin. Joe Ray, Public Works Director, answered that leaf pick-up would begin the end of October.

MAYOR'S REPORT:

Official Neighborhood Door to Door Trick or Treat – Saturday, October 31, 2015 from 6:00 pm to 7:30 pm

Council Member Durm moved, Council Member Mann seconded, **MOTION CARRIED**, to go into Closed Session at 6:19 p.m. to discuss union negotiations.

ROLL CALL: **AYES:** Bertschy, Boggs, Clark, Durm, Mann, Skalla, Weimer

NAY: None **ABSENT:** VandenHeede **ABSTAIN:** None

The Council reconvened in Open Session at 6:38 p.m. No action taken.

ADJOURNMENT: Council Member Weimer moved to adjourn at 6:38pm.

Linda Casperson

Date