



CITY OF NILES
Department of Public Works
**INSURANCE AND BOND REQUIREMENTS FOR
RIGHT-OF-WAY PERMITS**

Insurance:

Before a City of Niles Right-of-Way permit is issued, the applicant for a permit shall place on file with the Department of Public Works a properly executed certificate of insurance indicating that the applicant is insured for public liability in the sum of not less than \$1,000,000 for each occurrence, and a certificate of insurance for property damage in the sum of not less than \$1,000,000 for each occurrence. Each certificate shall state that the applicant is covered for underground hazards.

Any person acting as a subcontractor for the holder of a Right-of-Way permit shall also be required to file a certificate of insurance with the Department of Public Works for the same amounts as stated above.

The holder of a permit shall not employ as a subcontractor any person who has not filed a proper certificate of insurance with the Department of Public Works.

Bond:

Before a Right-of-Way permit is issued when earth excavation is required, the applicant for the permit shall deposit with the Department of Public Works a bond executed by himself and a surety company authorized to do business in this state, in the penal sum of not less than \$1,000.00. The condition of the bond shall be that the person bound there under shall make such excavations in a workmanlike manner and that he will comply with the terms of this article and the general laws, and save harmless the city from any and all liability caused by or arising from his work, or by any unfaithful or inadequate work done by virtue of his permit; and that he will fill or cause to be filled all openings which he may make in streets, alleys or public places in accordance with the requirements of this article and the dictates of good workmanship to the satisfaction of the Department of Public Works.

A continuing bond may be filed embracing all such work which the applicant may do in any one year. In case a continuing bond is given, the bond shall be in the sum of not less than \$2,500.00 or in such other sum as the Niles City Council may require or approve.

**CITY OF NILES
 Department of Public Works
 INDIVIDUAL APPLICATION AND PERMIT
 FOR USE OF CITY RIGHT OF WAY**

Permit No. _____

Print in Ink or Type

APPLICANT NAME	CONTRACTOR NAME (Individual Name, Company, etc.)
MAILING ADDRESS	MAILING ADDRESS
CITY STATE ZIP CODE	CITY STATE ZIP CODE
CONTACT'S NAME PHONE ()	CONTACT'S NAME PHONE ()
ADDRESS/LOCATION WHERE WORK IS PROPOSED	PLANS ATTACHED YES <input type="checkbox"/> NO <input type="checkbox"/>
PROPOSED START DATE	PROPOSED COMPLETION DATE
PURPOSE	

All applicable rules, regulations, laws and ordinances of the City of Niles and State of Michigan will be abided by. I certify that traffic control devices (if applicable) will be placed per current Michigan Department of Transportation Manual for Uniform Traffic Control Devices requirements. MISS DIG will be notified no less than 72 hours prior to any excavation work. If authorized agent – I hereby certify that I am acting as an authorized agent on behalf of the named applicant.

NAME AND TITLE (Print or Type)	SIGNATURE	DATE

CITY OF NILES DPW USE ONLY - DO NOT WRITE BELOW THIS LINE

PRIMARY CONTRACTOR AND SUB-CONTRACTOR(S) LIABILITY INSURANCE CERTIFICATES ON FILE (IF APPLICABLE)	YES <input type="checkbox"/> NO <input type="checkbox"/> N.A. <input type="checkbox"/>
EXCAVATION BOND ON FILE (IF APPLICABLE)	YES <input type="checkbox"/> NO <input type="checkbox"/> N.A. <input type="checkbox"/>
STREET PAVEMENT REPAIR REQUIRED	YES <input type="checkbox"/> NO <input type="checkbox"/> N.A. <input type="checkbox"/>
APPLICATION APPROVED BY	TITLE
PERMIT EXPIRATION DATE	DATE

Excavation (if applicable) properly backfilled and restored and street left in good condition.	
_____ DPW Official Signature	_____ Date