

CITY OF NILES
SCHEDULE OF FEES AND CHARGES
as Adopted by the Niles City Council

Adopted: 3/24/2014 #1931
Revised: 6/22/2015 FOIA
Revised: 5/22/2017

Proposed Changes to Policy Committee April 10, 24 and May 8, 2017

RESOLUTION 2014-03/1931

NOTE: Event Fees in affect January 1, 2018						
Department	Service		Units of Measure	Proposed Change	Resolution/Ordinance or Remarks	
ASSESSOR	Assessment Card Copies					
			Single-sided Copy	\$1.00		
			Double-sided Copy	\$1.50		
						Available for free on Website: www.niles.ci.mi.us
BUILDING SAFETY DIVISION	Garage Sale Permit			\$1.00		
	Fence		Zoning Compliance	\$25.00		
	Demolition - Residential		Demo Permit	\$50.00		
	Demolition - Commercial		Demo Permit	\$300.00		
	Demolition - Waiver Fee		Demo Waiver	\$500.00		Plus Actual Costs for Professional Services
	Residential Ramps			\$0.00		Building Permit still required
	Board of Appeals Hearing			\$575.00		
	Rental Inspections		Registration / Per Unit	\$25/15		
	Landfill Voucher			Free		
CLERK	Amphitheater - Riverfront Park					2004-03-Ord. 426
		Resident	Application fee	\$25.00		Section 62-179 REVOKE
			Rental (4hours)	\$100.00		
			Each Additional Hour	\$25.00		
			Deposit (Refundable)	\$200.00		
		Non-Resident	Application fee	\$25.00		
			Rental (4hours)	\$250.00		
CLERK	Elections					
		Registered Voters	Disk or CD	\$25.00		
			Pintout	per name	\$0.01	
			labels	per name	\$0.03	
		Precinct Maps		\$5.00		
CLERK	Events	Application	Class I	\$25.00		Due with Application
			Class II	Liability Insurance Required	\$75.00	Due with Application
		Alcohol Sales		\$200.00		
		Inflatables on City Property		\$50.00		Liability Insurance Certificate Required
		Vendor Fee		per vendor	\$20.00	
		Police Department Fee	Officer	per hour / per officer	\$65.00	
		Clean up Deposit	Class II		\$500.00	If City incurs clean up expenses, deposit will be required the following year
		Late Fee	Class II	less than 60 days of event	\$100	Due with Application
		Electricity			Based on Usage	
		Water			Based on Usage	

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CLERK	Park Vendor License			\$100.00	2003-08 Ord. 423 (REVOKE)	
	Mobile Food Vendor			\$500.00	Year	
				\$50.00	Week	
CLERK	Peddlers/Transient Merchant License		Day	\$20.00	2011-03/1854	
			Week	\$50.00		
			Month	\$150.00		
CLERK	Medical Marijuana					
ELECTRIC DIVISION	Banner Permit			\$150.00		
FINANCE	NSF			\$25.00		
FIRE DEPARTMENT	Fire Reports			\$5.00		
	Fire Pumper 2000 GPM		Hourly	\$90.00		
	Fire Pumper 1500 GPM		Hourly	\$85.00		
	Fire Platform w/2000 GPM Pump		Hourly	\$150.00		
	Rescue Boat		Hourly	\$25.00		
	Hazadous Materials Response Unit	Plus time, Trans Costs, and Materials	Per Response			
	Tactical Rescue Response - 32 person response.				Time and Material	
PLANNING & ZONING	Planning & Zoning Documents					
		Master Plan		\$25.00		
		Zoning Ordinance		\$25.00		
		Zoning Map		\$5.00		
	Planning & Zoning Permits					
		New Construction				
			Single Family	\$50.00		
			All Others	\$150.00		
		Zoning Compliance Review				
			Residential	\$50.00		
			Commercial	\$150.00		
		Preliminary Plat Review		\$100.00		
		Site Plan Review		\$500.00		
		Rezoning/ Zoning Admendments				
			Residential	\$500.00	Plus Attorney Fees	
			Commercial	\$1,000.00	Plus Attorney Fees	
			Conditional	\$750.00	Plus Attorney Fees	
		PUD		\$1,000.00	Plus Attorney Fees	
		Variance/ Special Land Use		\$250.00	Plus Attorney Fees	
		Signs		\$50.00		
		Special/Unscheduled Meeing of the Planning Commission		\$300.00		

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	ZBA Meeting				\$300.00	Plus Attorney Fees

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Department	Service			Units of Measure	Proposed Change	Resolution/Ordinance or Remarks
POLICE	Accident Reports			Mailed or Faxed	\$3.00	
				Picked up	\$3.00	
	Police Reports			Mailed/Faxed/Picked up	\$3.00	
				Add'l. pages	\$0.25	
	Fingerprints			Inked	\$5.00	
	Notarized Gun Permits				\$5.00	
	Local Records Check				\$5.00	
	Gem Dealer Application				\$50.00	
	Vehicle Inspections				\$100.00	
	PBT Services				\$3.00	
PUBLIC WORKS	Airport Lease	Jerry Tyler Memorial		Ground Lease	\$.18/sq. ft.	\$.18/sq. ft.
PUBLIC WORKS	Cemetery	Silverbrook		as of 10/13/2009		
		Graves		Flush Marker		\$700.00
				Upright Marker		\$800.00
				Veteran's Section		\$600.00
				Baby Section		\$250.00
				Cremation		\$400.00
				2nd Burial Grave	50% of Grave Fee	
		Burial		Adult	w/ Tent & Greens	\$700.00
				Adult	w/o Tent & Greens	\$525.00
				Baby		\$200.00
				Baby	Cemented	\$225.00
				Cremaains	Cemented Urn	\$250.00
				Cremaains	Urn Vaults	\$250.00
				Mausoleum	Small Opening	\$550.00
				Mausoleum	Large Opening	\$600.00
		Monument/Marker		Foundation		\$0.50
		Transfer of Deed				\$50.00
		Regular Working Day		After 3pm thru gate	Additional per 1/2 hr.	\$75.00
		Saturday & Holidays		After 11am None Scheduled	Additional.	\$500.00
		Saturday & Holidays		After 11am thru gate	Additional	\$500.00
				No Funerals after 1pm	Additional per 1/2 hr.	\$75.00
		Late Notice Fee		less than 8 working hours		\$150.00
		Disinter		Body		\$700.00
				Cremaains		\$250.00
		Set & Seal Vaults				\$100.00
		Cremation Columbarium Niche		Marker, Open and Close		\$900.00

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PUBLIC WORKS	Golf Course - Plym Park		as of 11/12/2012			
		Greens Fee	Weekdays	9 Holes	\$9.50	
				18 Holes	\$16.00	
			Weekend/Holiday	9 Holes	\$10.50	
				18 Holes	\$18.00	
		Leagues		9 Holes	\$9.00	
		Annual Pass	Regular		\$375.00	
			Spouse		\$250.00	
			Senior		\$340.00	
			Senior Spouse		\$200.00	
			Junior	17 and Under	\$160.00	
			League		\$160.00	
		Electric Golf Cart		9 Holes	\$12.00	
				18 Holes	\$24.00	
PUBLIC WORKS	Sewer Tap Permit	Trunk		Per frontage foot	\$6.00	
		Special Assessment			\$1.00	
		Excavation Permit			N/C	
		Sidewalk Permit			N/C	
		Driveway Permit			N/C	
		Dumpster Permit			N/C	
		Tree Removal/Planting Permit			N/C	
		Alley/Street Vacation			\$250.00	
		Parade Permit			N/C	
PUBLIC WORKS	Park Use Permit	Various Parks and Softball Fields			\$25.00	
GENERAL	FOIA	Research	First 15 minutes		FREE	
			Thereafter	Per Hour		Lowest paid employee that can provide the information requested.
			Increments	1/4 hour		
		Mailing			Actual Cost	
		Photocopy	Letter or Legal Size	One Page	\$0.10	
				Double	\$0.10	
				Additional pages	\$0.10	
		Deposit				Half the cost of estimates over \$50.00
	Notary				\$5.00	City of Niles Resident
	Ordinances	All documents are available on the City website @ www.niles.ci.mi.us			On Line Free	
		Physical Copy with tabs			\$395.00	Subject to change by Municode
		Physical Copy Updates			\$50.00	Subject to change by Municode